New York City College of Technology
The City University of New York

Fall 2019 General Education Data Collection Activities

April   Provost identifies departments for Gen Ed Assessment for Fall 2019

May   Department Chairs advise School Deans, AIRE, Assessment liaison, and School Faculty Co-Chairs of course(s) selected for Fall 2019 data collection.
These courses are put onto the Gen Ed course selection website.

May   Department Chairs notify course coordinators and faculty who teach the courses selected for fall assessment of their assessment responsibilities and given the 2019-20 assessment schedule (as possible, for those faculty appointed to fall courses)

August   Department Chairs notify course coordinators and faculty (for those <u>not</u> contacted<u> in May</u>) above.

September   General Education Assessment Planning and Content Validation session for course coordinators/faculty and assessment liaisons facilitated by faculty co-chairs

October   Assignments are finalized and submitted to School Deans, AIRE and Faculty Co-Chairs

December   Assessment scoring is due using TK20

January 2020 Results are distributed to chairs for their department and by school to the School Deans; aggregated results are distributed to the General Education Committee to provide improvement strategy support